

A Constitution for Druid Camp

A small unincorporated association

1. NAME

The name of the group shall be:

Druid Camp

2. AIMS

The aims of Druid Camp will be:

To hold an annual gathering for Druids and those interested in Druidry.

3. MEMBERSHIP

Membership is made up of:

3.1 Druid Camp Officers, being the sole Voting Members:

Permanent Membership:

Chair (as of 2018, Mark Graham)

Secretary (as of 2018, Mark Rosher)

Treasurer (as of 2018, Esther Hickey)

3.2 Druid Camp Facilitators:

Advisory Membership is as agreed in writing by the Officers of Druid Camp.

3.3 Druid Camp Ordinary Members:

Ordinary Membership is dependant upon the purchase of a ticket and begins on the first day of the camp for the appropriate year; Membership ceases the 'day before the first day of the camp' in the following year.

3.4 A list of all Members will be kept by the Secretary, and this information will be held securely and solely for the purpose of Druid Camp.

This information will not be shared with any other organisation or third party for any purpose, unless:

- that sharing is necessary to protect the individual's "vital interests". This condition only applies in cases of life or death, such as where an individual's medical history is disclosed to a hospital's A&E department treating them after a serious accident.
- that sharing is required by legal statute in which case the Committee must carefully examine and consider any request before complying with it, in consideration of the Data Protection Act (2018) and rights of privacy under Article 8 of the Convention on Human Rights.

3.5 Ceasing to be a member

3.5.1 Officers and Facilitators

Officers and Facilitators may resign at any time by writing to the Membership Secretary.

Any Officer not attending an appropriately called meeting without apology will be contacted by the Chair and asked if they wish to resign. In the lack of a response, their resignation will be assumed and accepted.

Any Officer may call a vote of no confidence in any other Officer or Facilitator, upon which a decision is made as detailed below.

Any Membership may be terminated at the discretion of the Druid Camp Officers for any reason including reasons of racist, sexist, ableist or other inflammatory remarks or actions with any monies paid for Membership not refunded. In such an event a right of reply will be granted at an appropriate time convenient to all parties.

Termination of the Membership of an Officer or Facilitator must be by majority vote of the Voting Members. In the event of a tie, the Chair then casts the deciding vote.

3.5.2 Ordinary Members

Ordinary Members may resign at any time during the year of their Membership by writing to the Membership Secretary.

Upon resignation any membership fees for that year will be returned minus any reasonable administration fee unless the resignation is *after* the Member attends the camp event for that year in which case there will be no monies refunded.

Any Membership may be terminated at the discretion of the Druid Camp Officers for any reason including reasons of racist, sexist, ableist or other inflammatory remarks or actions with any monies paid for Membership not refunded. In such an event a right of reply will be granted at an appropriate time convenient to all parties.

Termination of the Membership of an Ordinary Member must be by majority vote of the Voting Members. In the event of a tie, the Chair then casts the deciding vote.

4. EQUAL OPPORTUNITIES

Druid Camp will not discriminate on the grounds of gender, race, colour, ethnic or national origin, sexuality, gender identification, disability, religious or political belief, marital status or age excepting where the law or common sense requires it.

5. MEETINGS AND ROLES

5.1 The Officers' roles are as follows:

Chair, who shall chair both general and committee meetings.

Secretary, who shall be responsible for ensuring minutes of meetings are taken and distributed appropriately.

Treasurer who shall be responsible for maintaining accounts.

In the event of an Officer standing down during the year a replacement will be elected by the remaining Officers

5.2 The business of the group is carried out in three ways:

Planning and preparation for the event.

The actual Druid Camp event

Post-camp Annual General Meeting

In as far as Druid Camp is made up of geographically disparate persons, the planning and preparation is carried out using whatever face-to-face, online and email discussions are deemed most reasonable.

5.3 The Annual General Meeting shall take place immediately following the closing ceremony of that year's Druid Camp and will take place on the event site.

All Members present are entitled to speak, but decisions rest with the voting Officers as previously stated.

At the AGM:

The Chair will present a post-camp de-brief will report on the camp just finished, any serious developments during the camp, the number of tickets sold and the total attendance figure.

The Treasurer will present a draft accounting, to be followed up by a written report within three months.

Discussions will take place that form the basis of the next year's Druid Camp.

5.4 The Secretary or Chair will call a Special General Meeting at the request of the majority of the Officers giving a written request to the Chair or Secretary stating the reason for their request.

The meeting will take place within twenty-one days of the request.

Special General Meetings meeting may be called with just the Officers, or with all the Membership in attendance.

All attendees will be given two weeks notice of such a meeting, giving the venue, date, time and agenda, and notice may be by telephone, email or post.

The quorum for the Special General Meeting will be not less than three Officers

7. RULES OF PROCEDURE FOR MEETINGS

All questions that arise at any meeting will be discussed openly and the meeting will seek to find general agreement that everyone present can agree to.

In the event of disagreement, decisions are made by Officers' votes, with the final decision resting with the Officers who each hold one vote and the Chair holding an additional and casting vote.

8. FINANCES

8.1 Use of finances

All money raised by or on behalf of Druid Camp is only to be used to further the aims of the group, as specified in item 2 of this constitution.

Any profit made can only be used as specified in item 2 of this constitution.

Officers, Facilitators, and Ordinary Members are not to be remunerated in any way, and are only to be reimbursed for ordinary expenses incurred in the course of Camp business.

Ordinary Members may be reimbursed as specified at Point 3.5.2. above.

8.2 Assets may be loaned to other organisations or people at the discretion of the Officers.

8.3 Bank Accounts

A bank account will be maintained on behalf of the Association at a bank agreed by the Officers.

Use of and signatory rights to the bank account will be determined by the Officers and recorded in minutes.

A full itemised bank statement will be circulated to Officers by the Treasurer on a monthly basis.

The Treasurer will maintain such ledgers as may be required to record all transactions.

8.4 Financial records

The Treasurer will main such ledgers or records as are required to demonstrate the correct use and allocation of funds, as specified at 8.1. above.

The Treasurer will produce year end accounts and make these available to the Membership to demonstrate the correct use of funds.

Any Member is entitled to view the full working ledgers and records by way of a letter to the Treasurer.

Records are to be retained for 6 years from the date of the financial year end.

9. AMENDMENTS TO THE CONSTITUTION

Amendments to the constitution may only be made at the Annual General Meeting or a Special General Meeting.

Any proposal to amend the constitution must be given to the Secretary in writing and circulated to all Officers at least two weeks prior to an AGM or as detailed for Special General Meetings.

Decisions to amend the Constitution are made by consensus between Officers or as detailed above.

10. DISSOLUTION

If a meeting of Officers, by simple majority, decides that it is necessary to close down the group it may call a Special General Meeting to do so. The sole business of this meeting will be to dissolve the group.

If it is agreed to dissolve the group then:

- any assets may be sold or simply donated to a suitable 'not for profit' organisation.
- all remaining money, once outstanding debts have been paid and assets have been disposed of, will be likewise donated to a suitable 'not for profit' organisation
- The suitable 'not for profit' organisation will be agreed at the meeting which agrees the dissolution.

This constitution was agreed at the Inaugural Special Meeting of the Druid Camp Group on:-

Date/...../2019

Name and position in group : Mark Graham, Chair

Signed

Name and position in group : Mark Rosher, Secretary

Signed

Name and position in group : Esther Hickey, Treasurer

Signed